

SAMPLE COVER LETTER TEMPLATE

Place on Official Letter Head

Limit to One Page

Your Name
Your Affiliation
Your Address

[Date]

Dr. Jessica Dolecheck, Editor-in-Chief
Journal of Interprofessional Practice and Collaboration
College of Health Sciences
University of Louisiana Monroe
700 University Avenue
Monroe, LA 71209

Dear Dr. Dolecheck,

I/We wish to submit an [*type of article*] article entitled [*Title*] for consideration by **the Journal of Interprofessional Practice and Collaboration (JIPC)**.

I/We confirm that this work is original and has not been published elsewhere, nor is it currently under consideration for publication elsewhere.

In this paper, I/we provide an overview/show/discuss [*give your research overview*]. This work is significant because [*explain significance, novelty, problem being addressed*].

We believe that this manuscript is appropriate for publication by the **JIPC** because [*explain why this belongs in JIPC, why you think readership of the journal would be interested, why is it important*]

We have no conflicts of interest to disclose. Please address all correspondence concerning this manuscript to [*your name*] at [*your email*]

I/We will appreciate your consideration of this manuscript for publication.

Sincerely

Your Name
Title
contact info – phone/email